

Del Valle Design & Imaging

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Specifications and pricing chart

- Official NMSU templates are used for letterhead, envelopes, note cards, notepads and labels
- All stationery includes typesetting, PDF proof for customer/department head for approval and shipping to NMSU Mail Services on the Las Cruces campus is included.

Letterhead

500 in a box, 2/0 Black and PMS 208, no bleeds

Type	1 box	2-3 boxes	4-9 boxes	10 or more boxes
NMSU Cotton Watermark Neenah 24# Capitol Bond, light cockle finish, white Letterhead 8.5" x 11"	79.00	57.67	49.80	43.30
Copy Paper Letterhead 20# bond 8.5" x 11"	52.00	43.00	33.80	28.80
Linen Letterhead 70# white linen 8.5" x 11"	64.00	53.00	45.40	40.00

Envelopes

500 in a box, 2/0 Black and PMS 208 except where noted as black ink 1/0) no bleeds

Type	1 box	2-3 boxes	4-9 boxes	10 or more boxes
#10 Cotton Envelopes (Match the NMSU watermark letterhead paper stock but do NOT use the NMSU watermark), light cockle, white, 24# 4.125" x 9.5"	112.00	99.33	77.80	61.60
#10 White Wove Envelopes 24# bond 4.125" x 9.5"	83.00	66.00	46.80	33.10
#10 Window Envelopes 24# bond 4.125" x 9.5"	89.00	68.00	48.80	34.00
#10 Linen Envelopes Matching Linen letterhead 4.125" x 9.5"	107.00	94.00	72.80	37.20

#9 Reply Envelopes 24# bond 3.875" x 8.875" (black ink 1/0)	63.00	45.33	34.20	24.80
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Large Envelopes

500 in a box

2/0 Black and PMS 208 except where noted as black ink 1/0) no bleeds, 28#

Type	1 box	2-3 boxes	4-9 boxes	10 or more boxes
6" x 9" Catalog Envelopes (open on end, white)	98.00	77.66	57.80	43.20
6" x 9" Catalog Envelopes (open on end, brown kraft, black ink 1/0)	89.00	65.67	51.20	41.30
6" x 9" Catalog Envelopes (booklet, white)	93.00	72.66	53.20	38.90
6.5" x 9.5" Catalog Envelopes (open on end, white)	105.00	85.33	64.80	49.70
6.5" x 9.5" Catalog Envelopes (open on end, brown kraft, black ink 1/0)	97.00	72.00	57.40	47.30
6.5" x 9.5" Catalog Envelopes (booklet, white)	108.00	89.66	68.80	53.50
9" x 12" Catalog Envelopes (open on end, white)	110.00	92.67	71.60	55.90
9" x 12" Catalog Envelopes (open on end, brown kraft, black ink 1/0)	105.00	85.00	69.60	61.50
9" x 12" Catalog Envelopes (booklet, white)	109.00	90.33	69.60	54.20
10" x 13" Catalog Envelopes (open on end, white)	116.00	99.67	78.00	61.90
10" x 13" Catalog Envelopes (open on end, brown kraft, black ink 1/0)	117.00	98.00	81.60	69.50
10" x 13" Catalog Envelopes (booklet, white)	116.00	99.67	78.00	61.90

Note card Envelopes

250 in a box, 1/0 Black, no bleeds, 24#

Type	1 box	2-3 boxes	4-9 boxes	10 or more boxes
A-2 White Wove Envelopes 4.375" x 5.75" (black ink)	70.00	40.33	30.20	21.70
A-2 Linen Envelopes 4.375" x 5.75" (black ink)	75.00	50.33	39.60	30.20
A-6 White Wove Envelopes 4.75" x 6.5" (black ink 1/0)	71.00	41.00	30.60	22.20
A-6 Linen Envelopes 4.75" x 6.5" (black ink 1/0)	86.00	53.67	42.40	33.20
A-7 White Wove Envelopes 5.25" x 7.25" (black ink 1/0)	72.00	42.33	31.80	23.40
A-7 Linen Envelopes 5.25" x 7.25" (black ink 1/0)	90.00	56.33	45.20	35.90

Note cards

2/0 Black and PMS 208, no bleeds

Type	50	100	250	500
A-2 folded notecard 80# Linen cover	33.00	35.00	53.00	78.00
A-2 folded notecard 80# Smooth cover	31.00	32.00	46.00	65.00
A-6 folded notecard 80# Linen cover	34.00	37.00	55.00	83.00
A-6 folded notecard 80# Smooth cover	32.00	35.00	51.00	74.00
A-7 folded notecard 80# Linen cover	39.00	48.00	77.00	127.00
A-7 folded notecard 80# Smooth cover	36.00	42.00	63.00	100.00

Note pads

2/0 Black and PMS 208, no bleeds, 50 sheets per pad

Type	50	100	250	500
5.5 x 8.5 20# bond	122.00	224.00	268.00	385.00

Mailing Labels

2/0 Black and PMS 208, no bleeds,

Type	50	100	250	500
4.5 x 3.5 Pressure sensitive 60# standard offset, permanent adhesive labels, scored on back so that it can be cracked in the middle and peeled	27.00	32.00	39.00	54.00